

## **Recruitment**

- 1)** Recruitment is the charge of the Membership Committee. This Committee meets monthly to evaluate representation of the membership of the Planning Council, and will ensure that the Council membership meets the requirements of the CDC and the Ryan White Program, locally determined criteria concerning representation outlined in the Council's By-laws, and all relevant HRSA guidance concerning membership and the appointment of new members.
- 2)** If federally mandated or locally required membership categories are not currently filled, or if the composition of the current membership does not reflect the demographics of the epidemic in the San Francisco EMA, the Committee will identify the areas of needed representation and will prepare to recruit and recommend individuals for appointment to correct this lack of representation.
- 3)** As part of its evaluation process, the Membership Committee may prioritize specific membership vacancies, and emphasize the need to obtain members who have particular areas of knowledge, expertise, or representation.
- 4)** The Committee, in partnership with Council Support and the Community Engagement Committee, may conduct regular, targeted recruitment as needed. All Council members are encouraged to assist in Council member recruitment.